

PRESTO Minutes

Meeting Date: Sept 13, 2011

Location: Room 150, SMW

Attendees: Julia Marquez , Elizabeth Uppman, Rex & Tina Railsback, Pam Burnett, Mary Jo Compton, Tammy Karsten, Maria Myers, Kim Martin, Cindy & Steve Lanigan, Laura King-Hagen

	Topic	Discussion/Findings	Recommendations / Actions	Follow-Up
1.	Call to Order/Minutes	The meeting was called to order at 7:03 PM. The April 28, 2011 meeting minutes were approved without changes. The August executive board minutes were approved without changes.		
2.	Introduction of offices/Committee Chairs	Attendees introduced themselves and stated their roles in PRESTO		
3.	Student Officer Requests/Updates	Julia Marquez announced the music to be performed at the upcoming October 13 concert. Last week students successfully uploaded their first recorded assignments to Moodle using technology being tried for the first time. Question was raised about plans and funding for the homecoming parade float. Last year the King-Hagen truck was used, but the standard width, 16 ft trailer was provided by the family of a graduated senior. A rental may be needed this year.	Post-meeting, Laura confirmed that the King-Hagen truck can be used this year also. Steve will e-mail members asking if anyone has a trailer to lend. PRESTO will provide up to \$100 for float-related expenses.	
4.	Director Updates/Requests	Tina reported on behalf of Curtis who had another commitment. He agreed to the Hen House fundraising initiative. He would like to provide some funds to support the elementary school teachers for their orchestras. Need several small orchestra dresses for freshmen	Elementary Orchestra funding to be revisited at next meeting, along with plans for breakfast after concerts. Order 4 small dresses.	
5.	2011-12 Budget Approval	Kim presented the budget with justifications. Members approved the budget with an increase in Picnic expense to \$250. The cost of web hosting needed clarified.	Post-meeting Pam confirmed annual web hosting fee is \$59.88/year.	
6.	PRESTO Meeting Dates Approval	Dates were approved.		
7.	Ways & Means/Fundraising	Laura provided the following updates: Hen House has agreed to use us for sacking again this year; Laura has submitted holiday date requests and HH needs to confirm. Laura addressed logistics questions to the Tilez seller. Recommendation is to sell at Teacher conferences (Sept 22-23) if they are available. We have 38 Vikings presently, but none of	Await sacking dates from Hen House. Laura confirm Tilez sales for teacher conferences and let members know.	

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		the other designs. Volunteers would be needed.		
7.	Ways & Means Continued	The PRESTO banner is 10 years old & needs replaced. Estimated cost \$100. Possible solution is to find a student family or friends in the sign business, willing to donate a sign in return for a small sponsorship ad at the bottom. There were 8 PRESTO sponsors last year, expected to drop this year. Sponsor ads are projected on the screen prior to concerts, are published in concert programs and remain on the website home page all year. Reminder to include ads in all these media, as promised to sponsors.	Laura will forward an e-mail text to Steve, who will forward it to orchestra families. Laura would appreciate if members recommending potential sponsors could make the initial contact & she would be happy to follow up.	
8.	Review/Approve PRESTO Bylaws	Tina circulated the bylaws as a Word format e-mail attachment prior to the meeting and requests that they be updated to better reflect the current practices of PRESTO.	Comments should be e-mailed to Tina by September 23.	
9.	Committee Positions Chaperones - Kathy Sullivan Membership - Amy Jo Compton Uniforms - Maria Myers Programs - Curtis Mulvenon 2012 Collage Concert - Elizabeth Uppman Communications: E-Mail & Facebook - Steve Lanigan PRESTO Website - Pam Burnett	The following positions remain open: Banquet - Elizabeth Uppman, requests an understudy Ways and Means - Laura King Hagen requests an understudy PTA Liaison Freshman Parents Membership Communications: SmugMug (web photo sharing) Print Viking Voice, Announcements, local newspapers, grade schools	Steve will e-mail all orchestra families stating open positions and requesting volunteers.	
10.	New Business	NA		
11.	Next PRESTO Meeting	October 11, 2011		
12.	Adjournment	The meeting adjourned at 8:10 PM		

Link to Presto website: <http://www.prestowest.org/>

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Date	Concert s	Time
October 13, 2011	Fall Concert, West Auditorium	7:00 pm
December 15, 2011	Winter Concert, West Auditorium	7:00 pm
March 8, 2012	Collage Concert, West Auditorium	7:00 pm
May 1, 2012	West Area Orchestra Festival, West Gymnasium	7:00 pm
May 14, 2012	Spring Concert, West Gymnasium	7:00 pm

Date	Important Dates	
November 12, 2011	District Auditions, Baldwin City KS, Block 2 only	All day
December 3, 2011	District Orchestra (successful auditions), Olathe S HS, Block 2	All day
January 7, 2012	State Orchestra Auditions, Salina KS, Block 2 only	All day
February 23-25, 2012	KMEA, Wichita KS, All State Orchestra	All day
March 28, 2012	Pre-State Concert, West Auditorium, Block 2 only	7:00 PM
April 14, 2012	Regional Solo/Ensemble, Olathe S HS, Selected students	TBD
April 18, 2012	State Large Ensemble, Blue Valley W HS, All	TBD
April 28, 2012	State Solo/Ensemble, Emporia, Selected students	TBD
May 14, 2012	Orchestra Banquet, West Cafeteria	6:00 PM

Date	PRESTO Meetings	Time
October 11, 2011	PRESTO Meeting	7:00 PM
November 8, 2011	PRESTO Meeting	7:00 PM
December 13, 2011	PRESTO Meeting	7:00 PM
January 10, 2012	PRESTO Meeting	7:00 PM
February 21, 2012	PRESTO Meeting	7:00 PM
March 27, 2012	PRESTO Meeting	7:00 PM
April 10, 2012	PRESTO Meeting	7:00 PM
May 8, 2012	PRESTO Meeting	7:00 PM