

**PRESTO Minutes**

**Meeting Date: November 15, 2011**

**Location: Room 150, SMW**

	<b>Topic</b>	<b>Discussion/Findings</b>	<b>Recommendations / Actions</b>	<b>Follow-Up</b>
	<b>Attendees: Laura King Hagen, Lauren Martens, Tina &amp; Rex Railsback, Tammy Karsten, Cindy &amp; Steve Lanigan, Pam Burnett, Kim Martin, Curtis Mulvenon, Elizabeth Uppman</b>			
1.	<b>Call to Order/Minutes</b>	7:03 PM. The draft October meeting minutes (with edits provided previously by Tina) were approved without further changes.		
2.	<b>Student Officer Requests/Update</b>	Lauren Martens reported on behalf of the students. There will be a movie night Nov 22, title TBD. Cost \$5.		
3.	<b>Director Update/Requests</b>	<p><b>Playing Test due Wed Nov 23 (day off) by midnight:</b> Students will not have the option to play for Curtis directly this time since the time constraint makes it a disservice to them. They can record at school but everyone needs to upload their file to Moodle.</p> <p><b>December concert:</b> There isn't much holiday music available with content that provides teaching opportunity for the upper orchestra. However, the two arrangements this year will present different playing styles. Five Ukrainians in a Bell Tower is a Jazz takeoff on Dave Brubeck's Take Five, that requires attention to counting. The symphonic orchestra will perform March to The Scaffold (Berlioz), a musically "graphic" story of a person witnessing his own execution. The freshmen will present 3 Latin Christmas dances.</p> <p><b>Funds Earned at Concessions:</b> Since Homecoming concessions earned more than expected, Curtis suggested spending some of the funds on something for all students - custom instrument polishing cloths with the VSO logo. Future orchestra students would be given a cloth upon joining. The group agreed.</p> <p><b>District Orchestra Tryouts:</b> Five students made the district orchestra – Lauren Martens and Ashley Strasser (violin), Xiv Matos and Katie Miller (viola) and Julia Marquez (cello).</p>	<p>Curtis is getting prices – could be ~\$2-\$4 each.</p> <p>Curtis plans to set up tryouts for the lower grades within our own district in future. We</p>	Breakfast after concerts to be revisited at a later date. Suggested to follow the Collage Concert.

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		<p>Congratulations/great job to those who made it! And congrats to all who had the guts to try out. Curtis has been considering how to encourage more students to try out for districts in future – experience playing under pressure is very important. He has considered making district tryout mandatory for everyone in upper orchestra, but if student strongly objects and doesn't prepare, it wastes everyone's time and is counterproductive.</p> <p><b>Associate Membership Mailers:</b> Forms will be sent home with students this week. Students are to return them with names/addresses of potential associate members by Tuesday 22<sup>nd</sup>. They will prepare them for mailing out Tuesday in class.</p> <p><b>Marketing PRESTO:</b> Curtis recommended there be more activity to promote PRESTO and encourage parent involvement.</p>	<p>will have to pay for judges.</p> <p>Kim would like recipient address included on the form so Thank You cards can be addressed.</p> <p>Do a drawing to give away sets of high quality strings to students at a concert. Let parents know they are complements of PRESTO.</p>	
4.	<b>Treasurer's Update</b>	<p>Kim reported that Homecoming Game yielded \$80 in donations in addition to concession sales. Rex inquired what happened to the \$500 donation expected from Best Buy. This is not clear, but Laura believes no other group has received funds for their games and it may be provided end of season.</p> <p>Kim reported that she filed the Not for Profit report with KS State per the annual requirement.</p> <p>Elizabeth purchased balloons for the Homecoming float (~\$9).</p>	<p>Elizabeth will forward her invoice to Kim for reimbursement.</p>	<p>Update on Best Buy funds;</p>
5.	<b>Ways &amp; Means/Fundraising Update</b>	<p>As of the meeting, the following student shifts are still open for Hen House sacking:</p> <p>1 student Saturday Nov 19<sup>th</sup> 12:30-3:00PM</p> <p>1 student Sunday Nov 20<sup>th</sup> 10:00 AM – 1:00 PM.</p> <p>Wed 23<sup>rd</sup> shifts are all filled.</p> <p>Curtis asked older students to switch to shifts ending after 6 PM, leaving spaces for under 16's to fill the earlier shifts, and felt certain freshmen would fill the openings by Wed 16<sup>th</sup>. Laura requested and obtained several students to be on call as backups in case of shift no-shows. To maintain the relationship with Hen House for future we need to fill all shifts they gave us!.</p>		<p>Proceeds from Hen House Sacking</p>

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		Laura circulated and reviewed instructions for parent volunteers. She indicated that PeachWave has agreed to a discount night with proceeds to PRESTO. Curtis and Laura recommended this be scheduled the evening of the West Area Festival.	Laura to provide PeachWave the date and ask them to lock it in.	
6.	<b>Discussion/Approval PRESTO Bylaws</b>			Review postponed to next meeting (from Oct 11)
7.	<b>Open Committee Positions</b> Banquet - Elizabeth Uppman, requests understudy PTA Liaison - Open Ways and Means - Laura King Hagen, requests understudy Freshman Parents Membership Communications: SmugMug (web photo sharing) Print Viking Voice, Announcements, local newspapers, grade schools		Tina will forward an e-mail to Laura from someone volunteering to help with fundraising.	
8.	<b>New Business</b>	Pam indicated the website should be updated to reflect current sponsors. Current sponsors are Santa Fe Tow, REW, Beckmann Violin and King Hagen Lawn Care.  Rex showed off the new impressive Viking Symphony Orchestras Sign.  Tina indicated the girls will receive new dresses this year (from district, not PRESTO budget)	Pam will delete Joyce Flowers, Fine Photos, 10-10 Taxi, and Super Shuttle from the website. Peach Wave will be added if they provide a logo image. If others want their ad image updated, they should e-mail <a href="mailto:webmaster@presetowest.org">webmaster@presetowest.org</a>	
9.	<b>Next PRESTO Meeting</b>	The group agreed that the next meeting will be moved from the scheduled Dec 13, possibly to December 6.	Rex to confirm and e-mail final meeting date.	

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10.	Adjournment	The meeting adjourned at 8:01 PM		

Date	Concert s	Time
December 15, 2011	Winter Concert, West Auditorium	7:00 pm
March 8, 2012	Collage Concert, West Auditorium	7:00 pm
May 1, 2012	West Area Orchestra Festival, West Gymnasium	7:00 pm
May 14, 2012	Spring Concert, West Gymnasium	7:00 pm

Date	Important Dates	
December 3, 2011	District Orchestra (successful auditions), Olathe S HS, Block 2	All day
January 7, 2012	State Orchestra Auditions, Salina KS, Block 2 only	All day
February 23-25, 2012	KMEA, Wichita KS, All State Orchestra	All day
March 28, 2012	Pre-State Concert, West Auditorium, Block 2 only	7:00 PM
April 14, 2012	Regional Solo/Ensemble, Olathe S HS, Selected students	TBD
April 18, 2012	State Large Ensemble, Blue Valley W HS, All	TBD
April 28, 2012	State Solo/Ensemble, Emporia, Selected students	TBD
May 14, 2012	Orchestra Banquet, West Cafeteria	6:00 PM

Date	PRESTO Meetings	Time
December 13, 2011 – tentative	PRESTO Meeting	7:00 PM
January 10, 2012	PRESTO Meeting	7:00 PM
February 21, 2012	PRESTO Meeting	7:00 PM
March 27, 2012	PRESTO Meeting	7:00 PM
April 10, 2012	PRESTO Meeting	7:00 PM
May 8, 2012	PRESTO Meeting	7:00 PM

PRESTO – Shawnee Mission West

Meeting Agenda prepared by Pamela Burnett

Link to Presto website: <http://www.prestowest.org/>

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