

# PRESTO Meeting Minutes

Date / Time: Tuesday, November 12, 2013 (7pm)

Location: SMW, Room 150

Prepared By: \_\_\_\_\_

Issued On: \_\_\_\_\_

Attendees:	Executive and Committee Members/Chairs	Members	Student Officers
	Director: Curtis Mulvenon	Jim Hawkins	Melanie Burnett
	Co-Presidents: David and Brenda Rogers	Cindy Hawkins	
	Vice President: Don Nanneman	Arlene Norton	
	Treasurer: Pamela Burnett	Ralph Norton	
	Secretary: Lauren Meyer	Lori Norton	
	Ways / Means: Theresa Lansdon	Sue Johnson	
	Membership: Amy Jo Compton	Karen Bashaw	

	Meeting Topic	Discussion / Findings	Recommendations / Actions / Follow-up
1	Call to Order / Approval of minutes	The meeting was called to order at 7:01pm. The minutes from the October 15 <sup>th</sup> meeting were approved.	
2	<p><b>Executive Board Reports</b></p> <p>Student Officer (Melanie)</p> <p>Director's Report (Curtis)</p>	<p>Reported that the orchestra students are currently preparing for their December 3<sup>rd</sup> concert. They will be performing Bohemian Rhapsody. District auditions are November 16<sup>th</sup>. Auditions for pit orchestra are the week of November 18<sup>th</sup>. Currently collecting can goods in first hour for the Johnson County Christmas Bureau.</p> <p>Reported that classes are going great. Students are working hard to prepare for the upcoming concert. Advised that parents should email him if they'd like an</p>	

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	<p>President (Dave)</p>	<p>update on their fundraising efforts.</p> <p>Reported that the banquet chair position is still open.</p> <p>Stated that he would be proposing possible changes to the bylaws at the next meeting. Suggested changes:</p> <ul style="list-style-type: none"> <li>• Article VII, Section 8-The Ways and Means Committee shall include long range planning. Propose developing a rolling 3 year plan and budget forecast.</li> <li>• Article IX, Section 5-The organizations fiscal year shall be from July 1-June 30. Propose changing to August 1-July 31.</li> <li>• Article IX, Section 6-Need to appoint two additional members (in addition to the Co-Presidents and Treasurer) to administer the Special Activities Fund.</li> </ul>	<p>Sue Johnson volunteered to head the banquet committee. Karen Bashaw and Lori Norton offered to serve on the committee.</p> <p>Amending the bylaws will be on the December agenda.</p> <p>Amy Jo Compton and Sue Johnson volunteered to be the two additional members.</p>
	<p>Treasurer (Pam)</p>	<p>Provided an update/overview of the budget. Received one new PRESTO membership. No expenses this month. Received \$2471.91 from football concessions. A current copy of the budget is attached. Inquired as to whether or not Curtis needed help with maintaining the Boston trip account.</p>	<p>Curtis stated that he does not need help at this time.</p>
	<p>Vice President (Don)</p>	<p>Encouraged everyone to view pictures on Shutterfly</p>	

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	Secretary (Lauren)	and to add any that they might have.  No report	
3	<b>Committee Reports</b>  Fundraising (Theresa)	<p>Reported that we did very well at football concessions bringing in \$2471.91. Chick-fil-a night only brought in \$132.71.</p> <p>Due to miscommunication the students will not be sacking groceries at Hen House the week of Thanksgiving. Sacking has been scheduled for Christmas Eve at the Hyvee located at 95<sup>th</sup> &amp; Antioch. Shifts will be 2 hours running approximately 10:00am-6:00pm. Students would be paid from tips received.</p> <p>Reported on selling Silver Canyon Coffee. The coffee would sell for \$12.95 per package.</p> <p>Reported on selling Butter Braids. Braids would sell for \$12.00. Students would profit \$5.00 from each item sold. Student incentives would be provided by the company. Delivery would take place two weeks after order is turned in. All money would need to be collected at time of order.</p> <p>Sue Johnson suggested looking into a Chipotle night.</p>	<p>Theresa will look into students making signs for the doors at Hyvee and purchasing balloons for the event.</p> <p>It was determined that the cost of the coffee is too expensive.</p> <p>Suggested that we move forward with this fundraiser. Forms would be due December 3<sup>rd</sup>. Plan to schedule an evening delivery date.</p> <p>Theresa will check into a Chipotle night.</p>

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		<p>They give 50% back.</p> <p>Lori Norton suggested that Curtis submit form/information to Wal-Mart to request a donation.</p> <p>Curtis has Hyvee coupon books available for students to sell. He ordered more Hen House books. He is also waiting on more Price Chopper books. The coupon books sell for \$5.00 each. Students profit \$5.00 from Price Chopper books and \$4.00 each for Hyvee and Hen House books.</p>	Curtis will look into submitting information.
4	Other/New Business	Dave suggested that PRESTO take into consideration not charging for membership next year. Possibly asking for a donation instead.	This will be discussed further at a later meeting.
5	Next PRESTO Meeting	December 10, 2013	
6	Upcoming Concerts	Winter Concert – December 3 <sup>rd</sup> at 7:00PM	
7	Adjournment	7:55PM	
8			
9		.	

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