

PRESTO Meeting Minutes

Date / Time: Tuesday, October 15, 2013 (7pm)

Location: SMW, Room 150

Prepared By: _____

Issued On: _____

Attendees:	Executive and Committee Members/Chairs	Members	Student Officers	
	Director:	Curtis Mulvenon	Gene Balloun Annabelle Wencyker	Lucie Rogers
	President:	David Rogers	Cindy Hawkins	
	Vice President:	Don Nanneman	Arlene Norton	
	Treasurer:	Pam Burnett	Ralph Norton	
	Secretary:	Lauren Meyer	Lori Norton	
	Ways / Means:	Theresa Lansdon	Sue Johnson	
	Membership:	Amy Jo Compton	Karen Bashaw	

	Meeting Topic	Discussion / Findings	Recommendations / Actions / Follow-up
1	Call to Order / Approval of minutes	The meeting was called to order at 7pm. The minutes from the September 10 th meeting were approved.	
2	<p>Executive Board Reports</p> <p>Student Officer (Lucie)</p> <p>Director's Report (Curtis)</p>	<p>Provided an overview of the Homecoming float and an update on the first concert. The concert was originally scheduled for Friday, October 4th a 7:00pm but was rescheduled for Thursday, October 10th at 6:00pm. Stated that Price Chopper coupon books were passed out to students to sell for the Boston trip. The books are \$5 each and the student profits 100% of proceeds.</p> <p>Reported that due to trouble with using the file sharing site, "Moodle" Curtis would be switching to</p>	

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“Edmodo”. Students will be using this site to complete assignments for class.

Provided an update on fundraising activities for the Boston trip:

- Coupon Books – Will sell coupon books for Price Chopper and Hen House on a continual basis. There is no cost for the coupon book. Students keep 100% of proceeds.
- Candy Bars – Candy bar sales will begin in December. Students will profit about 50 cents per candy bar sold.
- Grants –Applied for 3 grants ranging from \$5000-\$25,000 in value.
- Corporate Sponsorship – Looking into the possibility of corporate sponsorships.

Inquired as to the amount of scholarship money available for the Boston trip from PRESTO. It was noted that there is \$1000 available under “Partial Trip Scholarships”. A motion was made to approve \$3000 from the “Orchestra Director’s Expenses” to be used for trip scholarships. Following discussion, the motion was voted on and passed. Scholarships would be given on need basis and determined by Curtis.

Stated that first orchestra concert went very well. Curtis received several positive comments. Curtis and

All fundraising checks should be made out to “SM West”.

Cindy Hawkins suggested that Curtis check with the “West is Best” organization regarding possible scholarships for Boston trip.

It was suggested that bake goods be sold at concerts to raise money. Curtis advised that it

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	<p>President (Dave)</p> <p>Treasurer (Pam)</p> <p>Secretary (Lauren)</p>	<p>students listened to the concert on a CD and were happy with how it sounded.</p> <p>The following committee chair positions remain open:</p> <ul style="list-style-type: none"> • Banquet • Collage Concert <p>Provided an update/overview of the budget. A current copy of the budget is attached. Advised that income/revenue would be down \$1100 due to Hen House fundraiser going directly to the students. Still waiting to hear how much we earned from working concessions at Homecoming football game.</p> <p>No report</p>	<p>is a new rule this year that home baked goods cannot be sold at school.</p> <p>Amy Jo Compton will provide Volunteer List to Dave for help in filling the Banquet position. Sue Johnson volunteered to fill the Collage Concert position.</p> <p>Proposed amending budget once we know exact amount of Hen House fundraiser.</p>
3	<p>Committee Reports</p> <p>Fundraising (Theresa)</p>	<p>Thanked volunteers for helping with concession stands at football game. Tips were down but sales appeared to be up from last year.</p> <p>Reported that all prospective business sponsors have been obtained.</p> <p>Hen House sacking will be November 23rd, 24th, 26th and 27th. Adult volunteers are needed. A sign-up</p>	<p>It was suggested to check with the new Hy-Vee at Antioch and 95th regarding sacking.</p>

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	<p>Membership (Amy Jo)</p> <p>Picnic (Amy Jo)</p>	<p>sheet was passed around.</p> <p>Other possible fundraisers:</p> <ul style="list-style-type: none"> • Night at The Rub – Students would receive 10% of sales. • Sell ribs through The Rub • Chick-fill-a Night – Students would receive 20% of sales. Typically runs from 4:00pm-8:00pm. • Sonic Night – Students would receive 15% of all sales. Typically runs from 5:00pm-8:00pm. • Sonic card – Card is free to students and could be sold for \$5 each. • Garage/Yard Sale – Possible date...November 23rd. <p>Curtis suggested selling coffee. Amy Jo suggested selling Butter Braids. Troy Bashaw suggested selling items from “Little Juan”.</p> <p>Currently have 26 memberships. Did not end up having a membership table at the first concert. Discussed the letter writing campaign to obtain associate memberships.</p> <p>Picnic went very well.</p>	<p>Theresa will follow-up on a Chick-fil-a night and the Sonic cards.</p> <p>Theresa will check into selling coffee. Amy Jo will find out which fundraising company sells Butter Braids. Troy will look into obtaining information about “Little Juan”.</p> <p>Amy Jo will organize the campaign to obtain associate memberships.</p>
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4	Other/New Business	N/A	
5	Next PRESTO Meeting	November 12, 2013	
6	Upcoming Concerts	Winter Concert – December 3 rd at 7:00PM	
7	Adjournment	8:08PM	
8			
9			

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