

## PRESTO Meeting Minutes

2/11/2020

Those present:

Gretchen and Rob Clark – Co-Presidents

Marja Johnson – Treasurer

Katy Myers - Secretary

Jill Carroll

Belinda Hyland

Curtis Mulvenon

The meeting was called to order at 7:00 p.m.

1. February Westridge Dance – Friday, February 21
  - a. Decorations were discussed – we have the “red carpet” which will be taped down to use just as the students present their tickets and then walk into the cafeteria.
    - i. Gretchen showed us the other decorations, which include some dangling door decorations, some sparkling ceiling star decorations, etc.
  - b. The signup genius needs sent again. We need more spots filled for all areas, especially for more student help.
  - c. Food – We are estimating to have 300 individually packaged items
  - d. Water – Gretchen was going to count how much we had on hand, then PRESTO will supplement instead of having it donated by parents
  - e. Posters were hung at Westridge on Tuesday, 2/11; laminated signs we need for the dance and ticket sales will come from the print shop and will be done by Tuesday, 2/18
  - f. Gretchen wants to make sure there is a final ok from Westridge administration that there will be at least two representatives from the school at the dance. The dance is listed on the Westridge calendar.
  - g. Marja will get some new props for the selfie station, like boas and mardi gras masks
2. PRESTO Scholarships – timing is April/May
  - a. The seniors can compete for scholarships given by PRESTO to help with college tuition. The deadline is April 15.
  - b. They will turn them in to the counseling office. The names will be redacted before being submitted to PRESTO.
  - c. We need freshman and sophomore parents to read the essays. Mr. Mulvenon will send an e-mail to the freshman and sophomore parents enlisting their help. We will need 6-8 parents to read them and judge.
  - d. We will keep the number of scholarships awarded to 4 but may increase the dollar amount of scholarships. Last year the amount was \$500 each but depending on the success of the 2/21 dance, we may increase the dollar amount.
  - e. The application is on the website – it doesn’t need changed.
  - f. Mr. Mulvenon will make a rubric for scoring the submissions for ranking the activities in which the student has participated.

3. Banquet – Wednesday, May 6
  - a. We still would like to have Sheridan’s as the main dessert – Gretchen will call to get information
  - b. We want to have 2 sheet cakes
    - i. Novalee’s dad is a baker – we will strive to use his bakery – Katy is calling for pricing and flavors
  - c. Water will be the drink of choice
  - d. Table toppers and tablecloths are at school – we just need to set up
  - e. Senior gifts are picture frames with photo and ornament sized instruments placed in the frames – who will assemble
  - f. We would like physical tickets this year for ice cream
  - g. We agreed to keep the entire event in the cafeteria this year instead of having part of the event in the cafeteria and part in the auditorium
  - h. We discussed the number of volunteers needed
    - i. For set up, we think we need 6
    - ii. To serve cake, we need 4, 2 for each cake
    - iii. Drinks will be serve yourself
    - iv. For cleanup, we think we need 6 to pull table decorations and tablecloths. We will not need to break down the tables themselves.
4. Student Officer Report – no student officer was present
5. Treasurer Report
  - a. Our current balance is \$8,830.27
  - b. We budgeted \$850 for the year for director’s expenses, which has been spent, but \$350 of what has been spent was carried over from last year, so Mr. Mulvenon still has some leeway on expenditures.
6. Director’s Report
  - a. Mr. Mulvenon reported on his new piece of music called Elements that was purchased for the first hour students that they’ve been working on that we will hear for the Collage Concert and that the students will use for competition. He also told us about the various pieces the other hours have been working on and how he’s been working with the freshmen on building their technique.

The meeting was adjourned at 8:08 p.m.

The next PRESTO meeting will be Tuesday, March 10 at 7 p.m.